

Explanation of expectations for Clerc Center employees during delayed openings, early departures, Clerc Center closings and Gallaudet University closings for inclement weather.

Employee Category	Essential/Not Essential	Delayed Opening/Early Departures, and Gallaudet University Open	Clerc Center Closed for Students & Teachers, and Gallaudet University Open	Gallaudet University Closed
Teachers	Not Essential	Arrive at opening time, depart at closing time	Off	Off
School-based Staff (Exempt)	Not Essential	Arrival time dependent on GU arrival time /departure time, OR, at the discretion of supervisor, may work portion of day from home	Working: Expected to work on site OR at the discretion of supervisor may work from home	Off
School-based Staff (Non-Exempt)	Not Essential	Arrival times/departure times dependent on GU schedule, OR at the discretion of supervisor may assign work-from-home projects or professional development activities	Working: Expected to work on site OR at the discretion of supervisor may assign work-from-home projects or professional development activities	Off
Student Life Residential Educators	Essential*	Follow Regular Schedule on site	Follow Regular Schedule on site	Follow Regular Schedule on site
Student Life Staff (Exempt and Non-Exempt)	Essential*	Follow Regular Schedule on site	Follow Regular Schedule on site	Follow Regular Schedule on site
Student Life DA/LTDA	Essential	Follow Regular Schedule on site	Follow Regular Schedule on site	Follow Regular Schedule on site
Administration & Operations Staff (Operations, Clerc HR, Communications)	Not Essential	Arrival time dependent on GU arrival time /departure time, OR, at the discretion of supervisor, may work portion of day from home	Working: Expected to work on site OR at the discretion of supervisor may work from home	Off
NPO/MER Staff (Employees who work fully remote or Employees who, every week, work partly on site and partly off site (also known "Work from Anywhere (WFA) category))	Not Essential	If On Site, arrival time time dependent on GU times; If Off Site, work regular full day schedule	Working: Follow Regular Schedule	Working, Off Site Full Day
NPO/MER Staff (who work fully on site (Not Remote or WFA))	Not Essential	Arrival time dependent on GU arrival time /departure time, OR, at the discretion of supervisor, may work portion of day from home	Working: Expected to work on site OR at the discretion of supervisor may work from home	Off

Leadership Teams Members (other than SL)	Not Essential**	Arrival time dependent on GU arrival time /departure time, OR, at the discretion of supervisor, may work portion of day from home	Working: Expected to work on site OR at the discretion of supervisor may work from home	Off/Working Managing issues related to closure, operations,. available for meetings (remote or on site, if necessary)
All Other Temporary Staff	Not Essential	Arrival time and departure times dependent upon Clerc Center open/closing times	Off, unpaid	Off, unpaid

* When students are present. Otherwise follow the schedule for Teachers (REs) or School-based Staff (SL Staff).

** At the discretion of the supervisor or situation, may be required to work on site.